

Undergraduate Research Curriculum Committee

Thursday, Nov. 19, 2015

Meeting Minutes

I. Attendees

Members Present: Joy Longo, Michael DeDonno, Allen Smith, Dan Meeroff, Tobin Hindle, Sherryl Muriente (via phone), Greg MacLeod (via videoconference)

Others Present: Edward Pratt, Donna Chamely-Wiik, Rachel Messer, Sharon Darling and Julie Earles

Not present: Elizabeth Swanstrom

II. Minutes

1. Approval of October 29, 2015 meeting minutes—sent electronically prior to meeting
 - a. Joy Longo- motion to approve minutes
 - b. Dan Meeroff- second

III. Document Review

2. UUPC supported RI designation and document. It is expected that the document will be approved at the steering committee meeting on Nov. 24 and at the senate meeting on Dec. 4.
 - i. How do we target the “low-hanging fruit” courses to push through RI?
 - Julie Earles and Greg Macleod reached out to their faculty assembly and curriculum committee by sending HON courses to be targeted; they will be invited to attend an RI workshop or simply submit their RI application.
 - At next URCC meeting, 4970 series of courses can be reviewed as another target grandfathering in certain courses was discussed. However, no grandfathering will take place without consulting the faculty member associated with that course. HON may begin with grandfathering in Honors Thesis course, which Donna Chamely-Wiik will request as first round of courses to review.
3. Directed Independent Research (DIR) proposed courses have been reviewed by some colleges.
 - a. MED: PCB 4905 to become PCB 4915 and 4916.
 - b. WHC: DIS list was provided (only 4000-level) to become HON 4915 and 4916; also provided their own DIR application, different from DIS. Donna Chamely-Wiik will use these as examples to other colleges.
 - c. EDU: Executive Committee meeting to speak about DIR will be at the beginning of December.
 - d. SCI: DIR process will be voted on at upcoming faculty assembly meeting.
 - e. NUR: DIR/DIS differentiations will be discussed in December meeting(s).
 - f. ENG: Initial Fall response was negative; is now moving forward
 - g. BUS: 2 DIR proposals at the department level have been created.

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- h. DSI and A&L will be contacted for updates.
 - i. All colleges must have voted on/approved list before giving the list to Donna Chamely-Wiik.
 - ii. Deadline for lists from colleges will be around the end of January.
- 4. External products of student work tracking is being worked on in ENG&CS by building a program.
 - i. Will also check with Registrar regarding letter grade and pass-fail course numbers, as well as if DIS courses will need to be changed post-DIR implementation. It is possible that DIR could apply towards DIS major requirements.
 - ii. Will send liaisons latest FAIR language regarding undergraduate mentoring.

IV. Timeline Review

- 5. November 24th will be Steering committee presentation and feedback.
- 6. December 4th will be Senate presentation and feedback/approval.

V. Other Business

- 5. Next semester committee meeting times and days will still stand at 11am-12pm for faculty liaisons and 12pm-1pm for URCC. Donna will send out proposed meeting list for Spring 2016. Next meeting will be in January (no December meeting).

VI. Meeting Adjourned